

Paper testing examinees who missed their scheduled test date may be eligible to use the online window to test. This will allow examinees to test and avoid waiting for the subsequent paper test date. Online testing is available for the ACT with or without writing and can deliver many ACT-authorized accommodations. It is not available for Non-College Reportable administrations.

To test online you will need to ensure your school and examinees are set up to do so.

Completing Online Testing Site Readiness

All sites that test online must complete online testing site readiness. Test coordinators should appoint a technical coordinator to make sure their school is ready to administer the test online. Use the [ACT Technical Guide for Online Testing](#) for guidance to complete site readiness and see your schedule of events for tasks and deadlines that must be completed.

Changing an Examinee's Delivery Format

For students originally testing on paper, you must go into PearsonAccess^{next} and update their test delivery format to online testing. [The ACT Test Administration Manual for Online Testing](#) has instructions on how to complete this. You may download and print this manual from the link in the additional resources below. The [Change an Examinee's Delivery Format topic on page 40](#) will guide you through the process.

Setting up Test Sessions

After an examinee has been set up with the online testing delivery format in PearsonAccess^{next}, you will need to set up online test sessions. Refer to the following sections of the Test Administration Manual for Online Testing:

- [Creating online test sessions for each examinee](#), page 43
- [Assigning examinees to the test sessions](#), page 45
- [Printing Student Authorization Tickets](#), page 31

Setting up for Test Day

Instructions on how to prepare test sessions for administration, start test sessions, and launch TestNav can be found on [page 47 of Test Administration Manual for Online Testing](#).

There are 6 online testing days in each testing window. See your schedule of events for dates when online testing is available.

Additional Resources

[Online Testing Technical Coordinator Checklist](#)

[Technical Requirements for the ACT Test Taken Online](#)

[Online Testing Mock Administration Guide](#)

[Create and Assign Test Sessions \(video tutorial\)](#)

[Online Testing Standard Time Test Administration Forms](#)

[Online Testing ACT-Authorized Accommodations Test Administration Forms](#)