SUBJECT LINE:

Sharing New Insights and Resources

BODY COPY:

Dear Colleagues,

I recently attended an ACT College and Career Readiness Workshop and there are so many things I think you will be interested in. During the event, we each completed a comprehensive assessment plan. I would like to share this plan with you—as well as what I learned about how we can support every one of our students at every step on their journey toward college and career success.

**Can I share at our next meeting?** I am excited to share the:

* Best practices I learned from schools like ours
* New ACT resources I discovered, many of them are free
* Valuable data interpretation strategies I gained
* Importance of connecting student data from elementary through high school

With the right information at the right time, we can implement intervention strategies that have the potential to change students’ lives. I look forward to sharing so much more with you.

Thanks,