



## Administration Supplement State Use Questions State Testing

### Overview

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#### Purpose of Administration Supplement

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In accordance with the Montana Office of Public Instruction (OPI) and the Office of the Commissioner of Higher Education (OCHE), ACT has created the following document to guide your non-test sessions for the ACT with writing. There are select non-test items the state has asked to be omitted. This document contains verbal instructions that align with OPI's intended use of the non-test section.

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#### For the Room Supervisor

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Prior to beginning the non-test session to complete the non-test portions of the ACT answer document, a copy of the back page of this sheet should be provided to each examinee. In addition, prior to starting the ACT-provided directions on:

- Page 25 of *The ACT Test: Administration Manual: State Testing and District Testing – Standard Time*
- Page 31 of *The ACT Test Administration Manual: State Testing and District Testing – Accommodations Testing*
- Page 29 of *The ACT Test Administration Manual: State Testing and District Testing – Non-College Reportable Accommodations*

The room supervisor should read the text below, verbatim, to the examinees:

As part of the state testing program, some of your identifying information requested on the answer document is automatically provided to ACT. This information includes first name, last name, district and school identification information, your grade, date of birth, state student identification number (if applicable), and gender.

Today we will complete the non-test portions of your answer document, which ask for additional information about you, your educational background, experiences, and outside school activities and interests. You must complete the information in Blocks A and B on page 1 and Blocks N, O, P, and R on the back page accurately to receive your score report.

[Section L] is the ACT Educational Opportunity Service (EOS) section. By checking the EOS box, you are opting in to learn more about educational, scholarship, career, and financial aid opportunities at no charge to you. ACT research shows that EOS participation greatly benefits students by giving students more opportunities to receive information from universities. Selecting this EOS box will permit universities to share information with you about their college and programs of study. If you do not select this EOS box, your information will not be shared with universities.

[Section M] is the College Planning/Reporting Scores section. By selecting the Section M box, you are able to share your score report with up to four colleges at no cost to you. If you choose not to check this box and indicate which college you would like to receive your scores, then you may do so later at a cost to you of \$13 per college.

[Student Profile Section] Answering questions about the courses you have completed in high school will help us understand what course-taking patterns lead to post-secondary success and it will also help the Montana university system support you with research-proven pathways to maximize your course-taking experience while in high school and share opportunities for dual enrollment. Identify your educational experiences if you would like to support this research and learn more about dual enrollment opportunities. These questions are optional and are not required to receive your score report.

[State Use Questions] This section includes questions specific to Montana to support students with their post-secondary goals. Answer these questions to the best of your ability to receive state-specific information about your eligibility to receive the Montana University System Native American tuition waiver and educational experience options available to you in high school.

The back page of the document I provided you contains additional information for each of the blocks and sections we are going to see. Please refer to that list as we make our way through this non-test session.

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## For the Examinee

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Please refer to the list below when completing the non-test portions of the answer document.

**Block A: Required to receive a score report.**

**Block B: Required to receive a score report.**

Block C: Leave blank – Reserved for future use.

**Block D: Required to identify your score record.**

**Block E: Required for your record to be included in group reporting.**

**Block F: Required for your record to be included in group reporting.**

Block G: Leave blank.

**Block H: Please complete.**

Block I: Leave blank – Reserved for future use.

Block J: Leave blank – Reserved for future use.

Block K: Leave blank – School use only.

**Block L: Please complete if you wish to receive this service for potential scholarship opportunities.**

**Block M: Required to have scores sent to colleges and universities of your choice.**

**Block N: Required to receive a score report.**

**Block O: Required to receive a score report.**

**Block P: Required to receive a score report.**

Block Q: NOT REQUIRED. Used for scholarship purposes only.

**Block R: Required to receive a score report.**

Block S: NOT REQUIRED.

Block T: Leave blank – Reserved for future use.

Block U: Leave blank.

Block V: Leave blank.

**High School Course/Grade Information:** Leave blank.

### Student Profile Section:

You can complete information in Enrollment Information, (Item 1), and Educational Plans, Interests, and Needs (Items 11-18).

Leave blank *Enrollment Information* (Item 4), *Educational Needs* (Items 19 through 23), *College Extracurricular Plans* (Items 40 through 55), *Financial Aid* (Items 56 through 59), *Background Information* (Items 60 through 64d), *Factors Influencing College Choice* (Items 66 through 77), *High School Information* (Items 78-82 only), and *High School Extracurricular Activities* (Items 99 through 114).

Please complete *High School Information* (Items 83 through 98).

**ACT Interest Inventory:** Leave blank.

**E-Mail address:** Please complete.

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**Reading State Use Questions to Examinees**

The room supervisor reads these questions aloud to your examinees verbatim, as part of the scheduled non-test session (paper) or immediately before the timed test (online). All questions should be answered only by the examinees. They are to select only one response for each question.

Number	Question	Response
1	Do you identify as American Indian?	A. Yes B. No C. Prefer not to answer
2	At the end of this school year what is the highest level of math you will have taken?	A. Pre-Algebra B. Algebra I C. Geometry D. Algebra II or above
3	Have you taken a class for college level credit while still in high school?	A. Yes B. No
4	Are you interested in learning more about how you can take a class for college level credit while still in high school?	A. Yes B. No
5	Are you interested in learning more about college access and readiness?	A. Yes B. No

