

Examinees requesting ACT-approved accommodations or English learner (EL) supports who do not currently have an official accommodations plan, EL support plan, IEP, or 504 are required to submit the *Exceptions Statement Form* in addition to supporting documentation as outlined in the [ACT Policy for Accommodations Documentation](#) and/or [ACT Policy for English Learner Supports Documentation](#).

Examinee Name: _____ ACT ID: _____

Select the reason the examinee requires an exceptions statement.

- Examinee is no longer in school
- Examinee is homeschooled or attends a non-traditional school program (e.g., virtual or online school)
- Examinee receives accommodations and/or supports in school but is not on an official plan (e.g., IEP or 504)

Select the option(s) that most closely match the examinee’s accommodations and/or supports history.

- Previously on an official accommodations and/or supports plan
- Currently receives unofficial accommodations and/or supports
- Previously received unofficial accommodations and/or supports
- Has never received accommodations and/or supports

Accommodations and/or Supports Provided			
Accommodations and/or EL supports provided	Length of Time Provided (Years, Months)	Setting (e.g., classroom instruction)	Rationale (As it pertains to length of time, setting, and the ACT test)

If the examinee is not currently receiving accommodations and/or supports, or has never used accommodations and/or supports, **attach** a statement according to the guidelines on the *Exceptions Statement Checklist*, and documentation supporting the need for accommodations and/or supports on the ACT test.

Name: _____	Relationship to Examinee: _____
Title: _____	Institution: _____
Signature: _____	Date: _____

Examinees may choose to submit an Exceptions Statement in addition to the *Exceptions Statement Form* to support the request for accommodations and/or supports on the ACT test. Please use the following guidelines to determine what information would best support that request.

Non-student examinees

For examinees who are no longer students, please provide:

- a) Prior IEPs, 504 plans, or other school-based plans when available;
- b) A recommendation for testing accommodations and/or supports from the diagnosing or testing professional, with rationale given for each requested item;
- c) A brief personal statement regarding the request for testing accommodations and/or supports that includes any previously granted accommodations and/or supports in school, and a rationale for the current request.

Homeschooled examinees

For homeschooled students and students studying via a radio or online program, provide a statement from a homeschool teacher, parent, co-op, or consortium that indicates:

- a) What accommodations and/or supports are provided;
- b) How often and under what conditions they are used; and
- c) The length of time for which the accommodations and/or supports have been provided.

Students with unofficial accommodations and/or supports

For examinees who receive accommodations or supports at school that are not formally recognized through a documented IEP, 504, EL support plan or accommodations plan, please include a statement from a qualified professional (on staff at the school or school district) who has reviewed the examinee's file to:

- a) State under what circumstances accommodations and/or supports would be permitted for this examinee in the school;
- b) The basis for providing those accommodations and/or supports;
- c) Explain why accommodations and/or supports are not currently provided; and
- d) Explain why those accommodations and/or supports should be allowed for the ACT.