Sept Email to Sophomores

Email Communication to Your **Sophomores**: Develop Good Habits

**Suggested Subject Line**:

**Develop Good Habits During Sophomore Year**

**Copy:**

Dear [Student],

Developing good habits in the classroom will make a huge difference this year, the rest of high school and when or if you choose college. Now is the time to improve those habits and skills. If you follow these tips, you’ll get more out of class, and you’ll probably enjoy being there!

• JOIN IN ON CLASS DISCUSSION. Don’t sit quietly in the back-participate in the conversation!

• ASK QUESTIONS IF YOU DON’T UNDERSTAND SOMETHING. As the old adage goes: if you didn’t understand it, there’s a good chance others didn’t either.

• KEEP UP WITH CLASS ASSIGNMENTS. Keep a checklist of when they’re due—or finish them before the due date.

• CHECK FOR PHONE APPS to remind you about deadlines, assignments, and exams.

*This month:*

* Tips to Learn How to Learn
* Keep Your Eyes on the Prize
* A Checklist to Make the Most of Your Sophomore year
* 10 Skills You Need to Succeed

If you have further questions on this topic, please schedule a time to come see me.

**[Signature]**

Email Communication to **PARENTS** of **Sophomores**: Develop Good Habits

**Suggested Subject Line**:

**Develop Good Habits During Sophomore Year**

**Copy:**

Dear **[First Name],**

Developing good habits in the classroom will make a huge difference this year, the rest of high school and when or if your child chooses the college route. Now is the time to improve those habits and skills. If your child follows these tips, they’ll get more out of class, and probably enjoy being there!

• JOIN IN ON CLASS DISCUSSIONS. Don’t sit quietly in the back-participate in the conversation!

• ASK QUESTIONS IF YOU DON’T UNDERSTAND SOMETHING. As the old adage goes: if you didn’t understand it, there’s a good chance others didn’t either.

• KEEP UP WITH CLASS ASSIGNMENTS. Keep a checklist of when they’re due—or finish them before the due date.

• CHECK FOR PHONE APPS to remind you about deadlines, assignments, and exams.

*Other items to do this month:*

* Tips to Learn How to Learn
* Keep Your Eyes on the Prize
* A Checklist to Make the Most of Your Sophomore’s year
* 10 Skills Your Child Needs to Succeed

If you have further questions on this topic, please schedule a time to come see me.

**[Signature]**