Accommodations Q&A for Test Coordinators
District Testing Late April

The ACT® Test
Accommodations and English Learner Supports

Viewing this Webinar

Topics
- Review Process
- Planning for Test Day Grouping Students
- Accommodated Materials
- Submitting Requests
- Qualified Exceptions to the Deadline
- Transferring Answers
- Oral Presentation
- Accommodations and Supports Roster
- Resources
TAA Resources

For ACT District Testing

Test Administration Process Next Steps

1. TAA Opens for Requests
2. Deadline for Schools to submit a Request(s) for ACT-Authorized accommodations
3. Qualified Exceptions to the Deadline Submission Window
4. Accommodations Test Window 1 (Tuesdays – Thursdays only)
5. Deadline for Schools to submit a Request for Reconsideration (if needed)
6. October 4, 2021
7. March 18, 2022
8. March 25, 2022
9. March 28 – April 22, 2022
10. April 26 – May 5, 2022

Important Dates

Students with Disabilities

Case-by-case

Incomparable

ACT may request more information
Submitting requests

SUBMIT DOCUMENTATION
- Examinee details
- Test date information
- Reason for request
- Educational plan details
- Requested accommodations/supports
- Required documentation

ASSOCIATING A NEW TEST DATE
1. Sign In
2. Search
3. Request History Page
4. Add test date
5. Select Assign button
QUALIFIED EXCEPTIONS TO THE DEADLINE

- NEW school
- NEW grade level
- NEW diagnosis + NEW plan
- NEWLY identified as EL + supports
- SUDDEN ONSET of medical condition

Qualified Exceptions to the Deadline

The Qualified Exceptions to the Deadline Form will help you determine if a student qualifies for their request to be submitted and reviewed during the late consideration window.

QUICK START GUIDE
Planning for Test Day

Grouping Students

**Grouping Students**

<table>
<thead>
<tr>
<th><strong>Individual testing:</strong></th>
<th><strong>Group Testing:</strong></th>
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</thead>
<tbody>
<tr>
<td>- Breaks as needed</td>
<td>- Same timing code with similar accommodations/ supports</td>
</tr>
<tr>
<td>- Reader (Human)</td>
<td>- Pre-recorded audio or text-to-speech with individual computers and headsets</td>
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<tr>
<td>- Scribe</td>
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Accommodations and English Learner Supports

Spring 2022

HUMAN READER

PRE-RECORDED

Requires one-on-one administration

Group administration

CONSIDERATIONS

- STAFFING
- SCHEDULING
- COMPUTER AVAILABILITY
- REASONING
ENGLISH LANGUAGE SUPPORTS
ACT provides supports on the ACT test to US students who are not proficient in English.

STUDENTS WITH DISABILITIES
Not proficient in English
Participates in English Language Acquisition Program
Receives supports in school

DOCUMENTATION
EL Supports
- Access for ELLs
- ELDA
- ELPA21
- LAS Links
- NYSESALT
- OTELA
- TELPAS
- TOEFL
Participates in English Language Acquisition Program (LTA)

Computer print out
- Name
- Status
- Year

Receives supports in school due to limited English ( Plan )
- Name
- Supports
- Year

In PearsonAccess, under reports, click on select an action, then click on operational reports.
On the Operational Supports page, select Students and Registrations.

Your Accommodations and Supports Roster is the first report on the list.

STUDENT NOT ON ROSTER
CONTACT ACT ACCOMMODATIONS
ACTStateAccoms@act.org
800.553.6244 ext. 1788
Accommodated Materials

Materials must be used

Return materials together

Using Your Manual

Your manual will contain instructions for:
- Transferring answers to test booklets
- Using a brailier or scribe
- Retrieving accommodations and supports roster
Resources Available

Many more resources are available on your ACT hosted webpage.

THANK YOU FOR JOINING US!

www.act.org/stateanddistrict/districttestlateapril

Test Administration
800-553-6244 ext 2800
www.act.org/stateanddistrict/contactus

Accommodations and Supports
800-553-6244 ext 1788
ACTStateAccoms@act.org

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