

*ACT WorkKeys Notice #14 – 2015.06.12: Updated Administration Manual for Online Testing*

Dear ACT WorkKeys Users,

This is a notification that an updated version of the “ACT WorkKeys® Administration Manual for Online Testing” has been recently posted to the “ACT WorkKeys Reference Center” website, on the “Manuals” page, located here: [www.act.org/workkeys-private/reference/manuals.html](http://www.act.org/workkeys-private/reference/manuals.html).

Please note that there have not been any significant changes to policies or procedures contained in the manual. The main updates include a standard approach to ACT terminology and manual formats. Please begin using and referencing this updated manual.

If you have questions or concerns, please call ACT WorkKeys Customer Service at 800.967.5539 or send an e-mail to [workkeys@act.org](mailto:workkeys@act.org). E-mails are typically answered within one business day.

Thank you for using ACT WorkKeys.

Sincerely,  
The ACT WorkKeys Staff

*For past ACT WorkKeys Notices, and for other ACT WorkKeys documentation, visit the ACT WorkKeys Reference Center website at [www.act.org/workkeys-private/reference/](http://www.act.org/workkeys-private/reference/).*