

When you register, you are required to submit a recent photo of yourself for identification purposes.

- This photo will be used for test security purposes such as verifying your identity using image-comparison technologies.
- It will be placed on your registration ticket, provided to test center staff, and included on the score report that is automatically sent to your high school.



Your registration will be canceled if your photo is not added by the photo upload deadline for your test date.



Begin by creating your web account at www.actstudent.org

With your web account, you can:

- Submit a digital copy of your photo.
- Get instant confirmation that your photo was accepted.
- Receive valuable email notifications and alerts from ACT.
- View your scores online the day they are available.



ACTPhoto Mobile App

You can use your Apple or Android mobile device to submit your photo through your web account or one of the ACT mobile apps.



Apple



Android (2.3 or higher)

Create your web account before using either mobile app. Both apps require you to log in with your ACT User ID and password.

- 1** Search for the free ACTPhoto app.
- 2** Download and install “ACTPhoto.”
- 3** Submit a photo stored in your device, or use the camera option to take a new photo.

[See side 2 of this form if you cannot access any of the options for uploading a digital photo.]



Photo Submission Form – Use this side only if you cannot upload a digital photo.

If you are not able to upload a digital photo, ACT must receive a hard copy paper photo by the deadline listed for your test date (see below). The photo will not be returned to you. You must have the right to submit the photo to ACT, either because you took it or because you have permission to submit it from the person who took it, and you agree that ACT may use the photo for all of the purposes listed in the *Terms and Conditions: Testing Rules and Policies for the ACT® Test* and in the ACT photo guidelines. It must also meet the ACT photo requirements—**see complete details at www.actstudent.org**.

- Be sure your photo is an original (not photocopied) image of only you against a plain background.
- It may not be blurry, grainy, fuzzy, or be enhanced in any way (for example, no filters, text, emojis, stickers, etc).
- Your photo must be a full face-and-shoulders shot, squarely facing the camera.
- If you wear a head covering daily for religious reasons, adjust it to provide a full-face view.

Photo Acceptance Statement: By submitting this form, I understand and agree to the following:

- This photo will be used by ACT to verify my identity as the person registered to take the ACT test.
- ACT will take other measures in addition to this photo to verify my identity.
- ACT will include this photo with the score report that is automatically sent to my high school.

Signature _____

Instructions:

1. PRINT your full name on the back of your photo.
2. Use the corner guide below to place your standard-size photo (no smaller than 2×2, no larger than 4×6) on this form. Attach the photo to this form with clear tape on the corners—no glue, staples, or paper clips. Please do not submit copies of driver’s license, permit, or school ID card.

The deadline for ACT to RECEIVE hard copy photos for each test date is listed below.

<u>ACT Test Date</u>	<u>Hard Copy Photo Receipt Deadline</u>
September 14, 2019	August 30
October 26, 2019	October 4
December 14, 2019	November 22
February 8, 2020	January 17
April 4, 2020	March 13
June 13, 2020	May 22
July 18, 2020*	June 26

* No test centers are scheduled in New York for the July test date.

If your photo is not provided by the deadline for your test date, you will not be allowed to test.

Photo must be no smaller than 2x2, no larger than 4x6.

Line up the lower left corner of your photo with this corner guide. Attach with clear tape.



3. Complete the Student Information for Photo (please print clearly):

 Last Name First Name Middle Initial

 Date of birth (month / day / year) Phone number (including area code)

 Email address

 Mailing address (number and street) City State ZIP

4. Submit to ACT:
 - Mail the completed Photo Submission Form with enough time to meet the hardcopy photo receipt deadline (listed above) for your test date. Do not fold your photo.
 - Mail the form to:
 ACT Photo Processing, PO Box 4069, Iowa City, IA 52243-4069

Circle your ACT test date: September 2019 October 2019 December 2019 February 2020 April 2020 June 2020 July 2020

