



ASSESS AND MEASURE SKILLS GAINS WITH ACT WORKKEYS

Maximize career potential by preparing adult learners to successfully transition to postsecondary education, apprenticeship programs, and the workforce with ACT[®] WorkKeys[®] – a system of assessments, curriculum, certification, and skills profiling that measures and builds essential workplace skills.

The U.S. Department of Education's Office of Career, Technical, and Adult Education (OCTAE) approves the ACT[®] WorkKeys[®] Applied Math and Workplace Documents Assessments for use in the National Reporting System (NRS) for measuring educational functioning level gains in adult education, making them eligible for use under the Workforce Innovation and Opportunity Act (WIOA) for adult basic education programs.

WIOA is designed to help job seekers access employment, education, training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy.



WORKKEYS APPLIED MATH

Measures critical thinking, mathematical reasoning, and problem-solving techniques for situations that actually occur in today's workplace.



WORKKEYS WORKPLACE DOCUMENTS

Measures skills that individuals use when they read real workplace documents and use that information to make job-related decisions and solve problems.

WIOA FUNDING BENEFITS YOUR LEARNERS

Leverage WIOA program funds to use WorkKeys Applied Math and Workplace Documents Assessments to report federally required measurable skills gains, alongside providing your adult learners with benefits of:



Applying real-world use to **classroom coursework**.



Verifying their skills meet the needs of employers using a skills-based career navigation tool aligned with **occupational profile benchmarks**.



Being prepared to successfully transition to postsecondary education and training, including the opportunity to earn college credit at many institutions.



Building confidence by offering a stackable certification program. WorkKeys Applied Math and Workplace Documents are two of the three assessments required to earn the **ACT® WorkKeys® National Career Readiness Certificate™ (NCRC®)**. Learners can add the WorkKeys Graphic Literacy Assessment and earn their WorkKeys NCRC— an evidence-based credential awarded at four different levels that demonstrates the essential problem-solving and critical thinking skills needed for workplace success.

WorkKeys Graphic Literacy measures skills that individuals use when they read and comprehend graphical materials to solve work-related problems.



95%

In an independent survey conducted by Indeed, 95% of job seekers recommended earning the WorkKeys NCRC.

WORKKEYS FOR NRS EDUCATIONAL FUNCTIONING LEVELS

The table below illustrates the Educational Functioning Level (EFL) Benchmarks of the WorkKeys Assessments approved by NRS.

NRS Educational Functioning Level Benchmarks

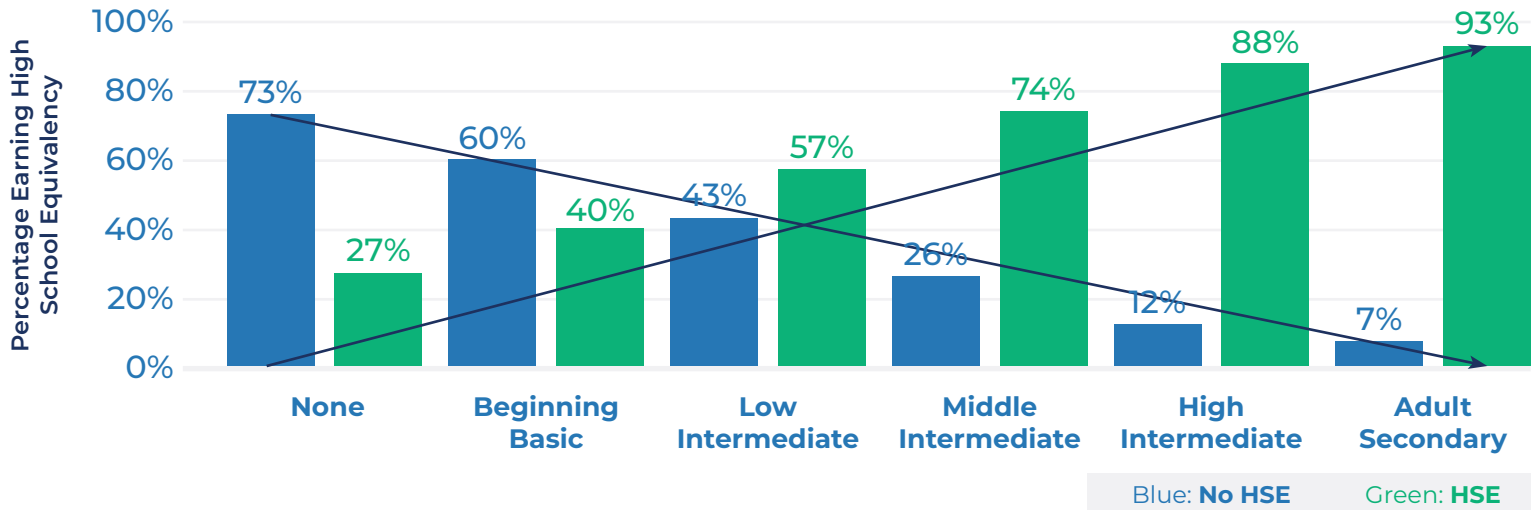
Education Functioning Levels	WorkKeys Applied Math Scale Scores on Applied Math Forms 014, 015, 016, and 017	WorkKeys Workplace Documents Scale Scores on Workplace Document Forms 018, 019, 020, and 021
Level 1: Beginning ABE Literacy	71-73	N/A
Level 2: Beginning Basic Education	74-78	73-74
Level 3: Low Intermediate Basic Education	79-82	75-77
Level 4: High Intermediate Basic Education	83-85	78-80
Level 5: Low Adult Secondary Education	86-87	81-82
Level 6: High Adult Secondary Education	88-90	83-90



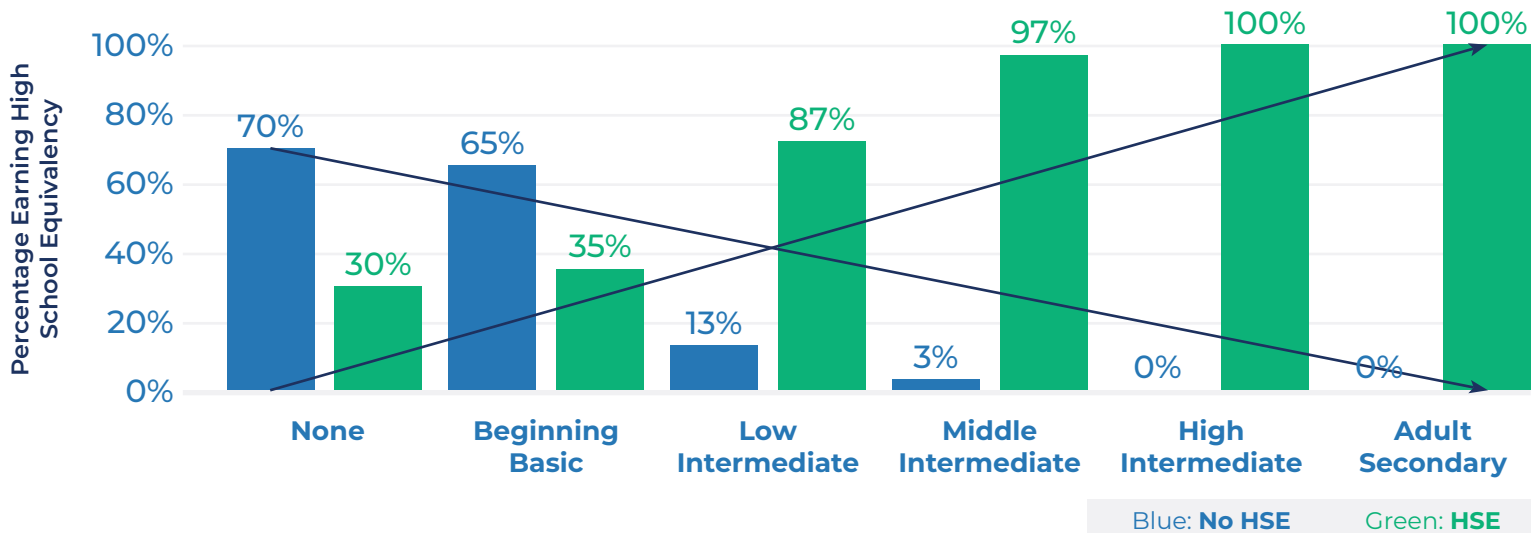
USING WORKKEYS NRS EDUCATIONAL FUNCTIONING LEVELS TO PREDICT OUTCOMES

Figures below show strong positive and significant evidence that WorkKeys Applied Math and Workplace Documents Assessments using NRS educational functioning levels predict high school equivalency completion.

NRS EFL Workplace Documents



NRS EFL Applied Math



Visit www.act.org/workkeysforadulthoodeducation to learn more.