Email Communication to Your **JUNIORS**: Preparing for the ACT

**Subject Line**:

Prepared and confident for test day

**Copy**:

Dear **[First Name],**

If you haven’t already registered for the ACT® test sometime this spring, [you should consider doing so](http://pages.act.org/test-taking-timeline.html), because you have the coursework completed that the test covers. If you have registered, you may be wondering how to start preparing for it.

How you prep will depend on how much time you have and your personal preferences. But, my advice is to start with [these four things](http://pages.act.org/prepare-months-before-the-test.html).

After you’ve reviewed the four activities, schedule a meeting with me to walk through other test prep options.

**[Signature]**

Email Communication to **PARENTS of JUNIORS**: Preparing for the ACT

**Subject Line**:

Best way to start prepping for the ACT®

**Copy**:

Dear **[First Name],**

If your child hasn’t already registered for the ACT® test sometime this spring, [consider doing so](http://pages.act.org/test-taking-timeline.html), because your child has the necessary coursework completed that the test covers. If they have registered, you may be wondering what they can do to start preparing for it.

I always tell my students that how they prep depends on how much time they have and personal preferences. But, my advice is to start with [these four things](http://pages.act.org/prepare-months-before-the-test.html).

Contact me if you want additional test prep information.

**[Signature]**