ACT State and District Testing Schedule of Events

Colorado's 2016 test date for the ACT® is April 19, 2016
Website: http://act.org/aap/colorado/act.html

Date	Event
January 20, 2016	Test coordinator receives test site establishment information.
January 19, 2016	Test administration and accommodations training videos available. http://act.org/aap/colorado/act.html
January 19 – 29, 2016	Window for **test coordinator to submit establishment information** in PearsonAccess^next https://actonline.act.org/customer/index.action.
January 19 – February 2, 2016	Window for **test coordinator to verify testing enrollment** in PearsonAccess^next https://actonline.act.org/customer/index.action.
February 1 – 5	Window for **test coordinator to submit numbers to ACT of students requesting to take writing on April 9th national testing date**.
February 12, 2016	**Deadline to submit requests for ACT-approved accommodations** in the Test Accessibility and Accommodations System (TAA) https://readiness.act.org/ccr/app/home.
February 16 – April 6, 2016	**Window for ACT to receive** *ACT-Approved Accommodations Late Consideration Form.* Applicable only to: 1. Examinees who are newly enrolled at the school or newly classified as an eligible grade level. 2. Examinees who have a newly identified disability. 3. Examinees with previously approved ACT-approved accommodations. 4. Examinees with medical emergencies or sudden onset of a medical condition. The *ACT-Approved Accommodations Late Consideration Form* will be posted here: http://act.org/aap/colorado/act.html after February 12.
February 19, 2016 (tentative)	**Test coordinator receives vouchers** (PDF, sent to coordinator via email) for online students and students requesting to take ACT with Writing on April 9th, ACT national testing date
February 25, 2016, 2:00 pm	Test Administration Q&A session
February 26, 2016	Deadline for **test coordinator to submit off-site proposal**, if applicable.
March 4, 2016	**For students using vouchers, deadline for registering for April 9th, national ACT test date**

March 14, 2016	Suggested deadline for **test coordinator to complete an advanced search in TAA of examinees who will receive ACT-approved accommodations**. http://act.org/aap/pdf/Test-Accessibility-and-Accommodations-User-Guide.pdf
March 25, 2016	Deadline for **test coordinator to submit reconsideration requests of ACT-approved accommodations** in TAA.
March 21 – April 1, 2016	Window for **test coordinator to order non-college reportable accommodations materials** in PearsonAccess^{next} https://actonline.act.org/customer/index.action.
April 4 – 8, 2016	Test coordinator receives non-secure and secure standard time and accommodations shipment(s).
April 4 – 18, 2016	**Window for schools to:** • conduct supervised pretest sessions for all examinees/share pretest information with all examinees, • conduct room supervisor and proctor training, and • arrange to meet facility requirements at school or off-site location.
April 9, 2016	**National test date** for students who registered and are taking the ACT using a voucher
April 19, 2016	**Initial test date**
April 19 – 20, 2016	Window for **test coordinator to submit makeup order** for standard time ACT Day 1 materials.
April 19 – May 3, 2016	**Accommodations testing window** **(ACT-approved and non-college reportable)**
April 20, 2016	**Test coordinator returns all initial test date materials** (ACT will pre-schedule the pick-up).
April 25 – 28, 2016	Test coordinator receives secure standard time shipment for makeup testing.
May 3, 2016	**Makeup test date**
May 4, 2016	**Test coordinator returns all makeup and accommodations testing materials** (ACT will pre-schedule the pick-up).
May 13, 2016	**Deadline for ACT to receive makeup and accommodations answer documents from schools**. Late arriving documents will not be scored.
June 13 – 20, 2016 (tentative)	**Window for District SBD** through Data Pipeline

June 24 – 28, 2016 (tentative)	**Districts to verify that changes made through failsafe process have been applied**
No later than July 29, 2016	**Individual student level CDs in district**
No later than July 29, 2016	**ACT Profile Reports in district**