

# ACT<sup>®</sup> WorkKeys<sup>®</sup> National Career Readiness Certificate en Español

**The ACT WorkKeys National Career Readiness Certificate en Español (NCRC en Español) is an Assessment-Based Credential That Certifies Foundational Work Skills.**

The WorkKeys NCRC en Español is based on the Spanish-language versions of the same assessments that make up the WorkKeys NCRC — *Matemáticas Aplicadas, Alfabetización Gráfica y Documentos del Lugar de Trabajo*.

ACT has offered Spanish-language versions of its core ACT WorkKeys<sup>®</sup> Assessments since 2006. Now examinees that complete the Spanish-language assessments are eligible to earn a work readiness credential that is relevant to a growing number of jobs that require Spanish-language skills.

- Awarded at four levels—Platinum, Gold, Silver, and Bronze
- Powered by ACT WorkKeys research-based assessments
- Measures and certifies broadly relevant foundational work skills
- Recognized and recommended by thousands of employers
- Recommended for college credit by the American Council on Education (ACE)
- Serves as the basis of state- and county-level workforce and economic development initiatives

# Based On ACT Workkeys Foundational Skills Assessments

The WorkKeys NCRC en Español is based on ACT WorkKeys research-based work skills assessments, which have been trusted for decades as reliable measures of work readiness.

To earn the WorkKeys NCRC en Español, an examinee must successfully complete three WorkKeys Assessments—*Matemáticas Aplicadas, Alfabetización Gráfica y Documentos del Lugar de Trabajo*.

These assessments are designed to measure a range of skills, including the ability to:

- Perform basic mathematic operations relevant to the workplace
- Read and understand documents commonly found in the workplace
- Find information presented in common workplace graphics
- Set up and solve complex work-related math problems
- Determine the relevance of written information to work-related tasks
- Apply information derived from graphics to work-related problems

To be eligible to earn a WorkKeys NCRC en Español, an examinee must complete all component assessments in Spanish.

The certificate is awarded at four levels based on the scores achieved on each assessments.

- **Platinum:** Scores of Level 6 or higher on all three assessments
- **Gold:** Scores of Level 5 or higher on all three assessments
- **Silver:** Scores of Level 4 or higher on all three assessments
- **Bronze:** Scores of Level 3 or higher on all three assessments

# ACT Workkeys Credentials Provide Benefits For Multiple Stakeholders

- **Job seekers and incumbents:** A valuable work skills credential with the potential to improve career outcomes
- **Employers and human resources professionals:** A trusted indicator that, in combination with other selection tools, can improve hiring, training, or promotion decisions
- **Students and educators:** A credential that helps students succeed in a variety of career pathways
- **Workforce developers:** A tool that helps displaced workers re-enter the job market
- **Economic developers:** Evidence of a skilled workforce that helps attract business and industry to states and local communities
- **Industry associations:** A foundation for industry and occupation-specific stackable credentials
- **Policymakers and legislators:** A component of policy and legislative solutions to the nation's economic and educational challenges

For more information about the WorkKeys NCRC,  
[go to act.org/workkeys-ncrc](https://act.org/workkeys-ncrc)