

You have completed the ACT® WorkKeys® assessments!  
Based on your scores, you may have earned an ACT WorkKeys National Career Readiness Certificate® (NCRC®).



## Show off your skills

Put your WorkKeys score results and NCRC on your resume, on your application to a community college or technical school, or present your NCRC at a job interview to show the employer that you have the skills needed for the job.



## Find your fit

Compare your score levels to occupational profiles contained in ACT JobPro—the largest online job skills database in the world, with more than 22,000 careers profiled.

Visit [jobprofiles.act.org](http://jobprofiles.act.org) to explore.



## Identify career skill improvements

ACT WorkKeys assessments are developed to solve actual workplace problems. Use your results to learn what education, training or practice you need to excel in your desired future career.



## Earn more money

There is a positive relationship between higher NCRC and ACT WorkKeys skill levels, and short- and long-term wages. Adults who earned a Silver, Gold, or Platinum NCRC increased their income within two years.

## How to access your NCRC

- Step 1: Go to MyWorkKeys.com.**
- Step 2: Log in with your User ID and Password.**
- Step 3: You will be prompted to validate your information. Fill in any required fields.**
- Step 4: In your account, select Certificate Management to view your certificate.**
- Step 5: View, print and share your test scores. ACT will not share your information without your authorization. To make your test scores public to employers, select Share Test Score.**
- Step 6: View, print and share your certificate. ACT will not share your information without your authorization. To make your certificate public to employers, select Share Certificate.**

If you have questions or need assistance, call 800.967.5539 or email [workkeys@act.org](mailto:workkeys@act.org).